

# CARAVAN POLICY

## **Introduction**

The Ulster gliding Club (UGC) recognises the commitment of members to the club and the distances and expenses incurred in travelling and staying in local accommodation. Such commitment is of benefit to the operations of the club throughout the year. The UGC also recognises the needs of occasional visitors who wish to visit the UGC and partake in club activities or other activities in the local area. The UGC is keen to attract such visitors and to afford them an opportunity to extend their stay that will benefit the UGC, local residents and local economy.

In order to alleviate travelling and other expenses of members the UGC has developed a caravan site for members and visitors wishing to reside on site over a period of days. In 2014 the UGC expanded the caravan park to include 20 serviced places, removing all non serviced ones.

Certain conditions exist as to who may place a caravan on UGC grounds.

The UGC will provide a written contract outlining terms and conditions of use and require applicants to sign such (as set out in App A). The UGC Committee reserves the right to modify such terms and conditions as circumstance dictate.

The UGC Committee reserves the right, without reason to terminate the agreement and withdraw the facility with the member or members concerning caravan placement.

Annual member and occasional visitor fees are subject to periodical review by the UGC Committee.

All electrical and water supply infrastructure is owned by the UGC.

Whilst members are responsible for electric and rates charges, the UGC will be responsible for charges incurred by occasional visitors.

The secretary on behalf of the UGC will maintain a register of caravan users and agreed contracts for record purposes.

## **Eligible for site**

- a) Full member
- b) Senior member
- c) Family member
- d) Country member who takes a minimum of four launches per year at Bellarena or generally contributes to flying activity at Bellarena.
- e) **Junior / Disabled (must be 18yrs + on application)**
- f) Social member
- g) Any member of the Dublin Gliding Club who takes a minimum of four launches per year at Bellarena or generally contributes to flying activity at Bellarena.
- h) Members of QUBGC (for shared use of UGC Club caravan)

- i) Occasional Visitors (including temporary members)

### **Process of application to site a static caravan, touring van, or motor home**

Persons eligible:- a-h above inclusive

1. Written application made by applicant to UGC secretary by postal letter or email outlining size of van, requested site, reasons for request
2. UGC Secretary to table application at committee meeting
3. Committee to approve/reject application considering:
  - a. site request and suitability
  - b. perceived site vacancies and demands
  - c. reasons for request
4. UGC secretary will communicate in writing the decision and/or restrictions of the committee to the applicant
5. If rejected a modified application may be considered by the committee. Modified applicants will comply with and be subject to 1-4 above
6. Applicant to complete written agreement concerning terms and conditions for static caravans, touring caravans, and motor home prior to placing van on site.

Occasional visitors (including temporary members) - i above

1. **Written application made by applicant to UGC secretary by postal letter, email or verbal request outlining reasons for request**
2. Secretary to consult with the chairperson or one director on application considering
  - a. site request and suitability
  - b. perceived site vacancies and demands
  - c. reasons for request
  - d. length of stay
3. Secretary will communicate decision to applicant.
4. In the absence of the secretary a director or committee member may act on behalf of the secretary and will be required to consult with another director or committee member as appropriate. The member concerned will notify the secretary of such an action.
5. If rejected a modified application may be considered by the secretary. Modified applicants will comply with and be subject to 1-4 above
6. Applicant to complete written agreement concerning terms and conditions for a touring caravans, and motor home prior to placing van on site.
7. Occasional visitors by the nature of their visit are not permitted static caravans on UGC grounds

### **When on site**

1. Electricity supply is limited to 6 Amps per caravan.
2. One van per member only.
3. Van to be sited and secured as agreed and in compliance with regulations.
4. No obstruction to be caused to other van owners or club traffic.
5. No 'outhouses' or other facilities to be placed with van.

6. Expenses related to the general caravan park area to be equally shared by all –except occasional visitor (temporary member).
7. The caravan area is to be ‘all quiet’ after 11 pm.
8. Users must take all their rubbish home; it must not be left in club bins inside or outside the clubhouse.
9. Area adjacent to caravan is to be kept tidy, with grass trimmed –except occasional visitor (temporary member).
10. When bringing a replacement van on site, the 'old' van is to be removed within a one month period ( can be extended on request to Committee).
11. Users will report any damage or faults to any committee member for repair or remedy.
12. Requests to move to another site will be treated as an application as outlined above in ‘Process of application to site a static caravan, touring van, or motor home, 1-4.’

### **Leaving the site**

1. Permission expires with membership - van to be removed as soon as **reasonably practicable. Should we define max i.e. 6 months**
2. Site to be left in an ‘as found’ or better condition as agreed with UGC secretary or committee member.
3. Notify UGC secretary re vacation of site.